

BSA Troop 5 / Troop 5G / Crew 5 Expense Reimbursement Form

NOTE: All expenses must be submitted within 60 days of an event to qualify for reimbursement

Camping Expense (if applicable)

Date of Campout: _____

Campout Location: _____

Group (Troop 5B, Troop 5G, Crew): _____

NOTE: Maximum Troop allocation is \$20 per scout (assumes a 2-night campout). Troop does not reimburse for soda or junk food (chips, candy, etc).

Friday hot dogs for _____ (# of Friday campers) (Maximum \$4 per person): \$ _____

Scout food for _____ (# of scouts) scouts (Maximum \$20 per scout): \$ _____

Adult food for _____ (# of adults) (Maximum \$25 per adult): \$ _____

Campsite and related camping fees: \$ _____

Driver reimbursement & related (\$0.14 per mile + \$20 if towing the trailer): \$ _____

Equipment/Activity/Miscellaneous Expense (Please itemize by category – see list on next line)

Categories: Equipment / Supplies / Court of Honor / PLC / Pancake Breakfast / Meeting / BSA Fees / Trek Expense / Recruiting / Misc

Item Description/Activity	Group (T5/T5G/Crew)	Amount
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
Total Expenses		\$ _____

Issue reimbursement check to: _____

Street Address: _____

Please attach all receipts (clear copies are acceptable) to this form and submit to:

Blake Nelson
 423 Maple Ave.
 Wilmette, IL 60091

OR Email: troop5treasurer@gmail.com

OR Fax: 312-300-7960