

Troop 5, Wilmette, IL Expense Reimbursement Form

Campout Reimbursement

Date of Campout: _____

Location: _____

Food Expense: Troop allocation is \$15 per scout
Troop does not reimburse for soda or junk snack food

\$15 X _____ Scouts:	\$ _____
Adult Food Reimbursement:	\$ _____
Reimbursable Camping Fees:	\$ _____
Other misc expenses:	\$ _____

Troop Equipment Expense Reimbursement

Item _____	\$ _____
Item _____	\$ _____
Item _____	\$ _____

Miscellaneous (please itemize)

Item _____	\$ _____
Item _____	\$ _____
Item _____	\$ _____

Total Expenses	\$ _____
Less Prior Reimbursement	(\$ _____)
Net Reimbursement	\$ _____

Make reimbursement check to: _____

Street Address: _____

Please attach all receipts to this form and send to:

Blake Nelson
423 Maple Ave.
Wilmette, IL 60091

Additional expense reimbursement forms can be downloaded at www.troop5.com