

# SPECIAL DIET REQUEST FORM

Troop / Pack # \_\_\_\_\_ Dates of Arrival & Departure \_\_\_\_\_

Name of Scout \_\_\_\_\_

Name of Parent/Legal Guardian (PRINT CLEARLY) \_\_\_\_\_

Adult's DAYTIME Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

We hope to provide the best experience possible to all of your unit's scouts, including those with special dietary requirements. We are able to accommodate vegetarians, religious preferences, and medical diets. **However, to best serve all campers, and due to the inherent risks of self prescribed diets; a signed note from a doctor must be submitted with Diet Request Forms for medically required diets.**

**Special diets that are planned in advance include:** Medically Required, Vegetarian, and Kosher. The staff will TRY to meet **other** campers' dietary requirements; however we are not able to accommodate every special diet. **Those with food allergies** should consider bringing acceptable food to camp to satisfy their special requirements. Due to supplier substitutions and limited product availability, the Northeast Illinois Council **can not guarantee food acceptable for all special dietary requirements. For example:** although our menus do not officially contain PEANUTS, due to various outside manufacturing facilities, we cannot guarantee our meals to be totally "peanut free". The camp will try to accommodate based on their availability of food products. **Storage of special dietary foods can be arranged** by contacting the Food Service Manager in advance of arrival. Food storage space will be available for those campers who need to bring their own food. Problems encountered should be brought at once to the Food Service Managers' attention.

We need time to prepare to meet the special dietary needs of our Scouts and Leaders. YOU MUST complete and return this request form at least 2 weeks before coming to camp. Please list Diet Requirements on the attached page (PLEASE be as explicit as possible). The more complete information the Scout/family/unit can provide, the better we will be able to help. **For example:** stating "no dairy" is not as helpful as listing potential derivatives like lactose, casein, and whey; in addition, please list any (known) applicable substitutions.

Upon arrival and prior to the first meal eaten at camp, the Scout will need to identify themselves to our kitchen staff, then cooperate in helping us meet their need(s). Our food service staff will work with your scout to best accommodate their special dietary requirements.

**NOTE:** Special diets requests should not be made based on food preferences. Older versions of this form will NOT be accepted.

Contact Claudia Clark, Food Service Manager, with your dietary questions, or with questions about food storage and cooking facilities at: [claudiaj.clark@vahoo.com](mailto:claudiaj.clark@vahoo.com) or 715-484-3112.

WE MUST RECEIVE your Special Diet Request form at least 2 weeks before coming to camp.

Thank you for your cooperation in this matter. Special Diet Request forms can be sent via email, fax, or mail to:

**BEFORE June 10<sup>th</sup>, MAIL to:**  
Claudia Clark  
W5607 Highway A  
Pickerel, WI 54465

**AFTER June 10<sup>th</sup>, FAX to:**  
Ma-Ka-Ja-Wan Scout Reservation  
Fax #: 715-484-3019  
Attn: Claudia Clark

